

MANLY FRESH

PRODUCE MARKETS

Stallholder Information

TRADING DAYS	Every Sunday
TRADING TIMES:	8am – 2pm
SET UP TIMES:	<u>7.00 am – 8.00 am.</u>
PACK UP TIMES:	2.00 pm – 3.00 pm.
LOCATION:	Located in the Manly CBD, the Market is at Sydney Road and Short Street Plaza.
STALL FEES:	\$105.00 (incl. GST) *
LATE PAYMENTS:	Stallholders must pay online by 5pm on the Thursday prior to the market that you are booked for, otherwise a \$20 late fee will automatically be added to fee payable. This also includes onsite payments which will now incur a \$20 late fee.
POWER:	Power is available on request. Charges per Market: 10amp point = \$5.00 15amp point = \$10.00
MAP	Refer to the Map on our website for more details. (to be updated)
EQUIPMENT:	Stallholders must bring their own equipment. Please ensure that all tables have a suitable cover reaching within 10mm from the ground.
VEHICLE	
DROP OFFS:	Loading zones are located at Whistler St, Central Ave and at Short Street. <u>Stallholders with special set up requirements should email our office.</u>
FINDING YOUR STALL:	Market staff will be located at the Sydney Rd. They will confirm your arrival and direct you to your Stall.

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WHERE TO PARK Paid parking is available in one of 3 car parks within 500 metres of the Market. Special parking arrangements have been made for **OVERSIZED VEHICLES** that cannot use car parks. Our staff will advise on arrangements for trucks and high vehicles on Market Day.

NOTE ON SET UP

AND VEHICLES: When **UNLOADING**, it is absolutely essential that you unload your vehicle and take the car off the area **BEFORE** you set up your stall.

FLOOR

COVERS: All hot food/ready to eat food traders must bring floor covers. Some points to remember when selecting your floor covers;

- It must cover the entire cooking and food prep area of your stall preferably 3m x 3m
- Liquids do not easily leak through it

If you don't bring appropriate floor covers, you will not be allowed to trade. Stallholders may also be asked to cover any costs incurred as a result of cleaning their stall area.

WASTE

REMOVAL: Garbage bins are provided for waste generated by the public not by Stallholders. You must take your waste and packaging back with you.

PACKAGING: In accordance with Manly Council Policy all packaging and bags must be made of biodegradable or recyclable materials. Plastic products are not accepted and traders that are using them will be asked to remove them.

FOOD TRADERS

FOOD SAFETY

DOCUMENTS: If you intend to sell food at the market then you must have the following documentation;

- NSW Food Authority Food Safety Supervisor Certificate (NSW Food Authority Requirements can be found [here](#).)
- Northern Beaches Council Temporary Food Stall Permit ([click here](#)).
- Please read over this handy guide of requirements for food traders ([click here](#)).

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MORE INFO:

Go the Traders Section of our website: <http://www.manlymarkets.com.au/farmers/for-stallholders/stallholder-info>

CONTACT

NUMBER:

The Market Manager's mobile phone number is **0411 359 394**.

This number is only is use on Market Day. At all other times call 0402 666 272..